

**Neighbourhood Plan
Minutes of meeting no.4 of the Sub-committee.**

**7.00pm on 30th May 2017.
The Old Barn, Hickling**

Attendees:

Chair: Cllr. Tina Combellack.

Sarah Bailey, Julian Buckley, Jo Cartmell, Will Pressley, Kate Greenwood, Sean Barratt and Neil Clarke.

1. Apologies: Chris Cockayne, Ivor Rowe.
Membership update: Paul Garner-Evans had stood down from the Committee, Neil Clarke joined the Sub-committee.
2. Minutes of the last meeting: Minutes of the meeting held on 6th March 2017 were ACCEPTED by the sub-committee.
3. Next steps:
The Committee were delighted to be welcome Colin Wilkinson from Plan-it X who had been appointed as the Planning Consultant for the Neighbourhood Plan.
An update relating to the funding application was given to all members; the funding application had been successful and notification of a BACS payment to the Parish Council had been received. With funding in place, the Sub-Committee could move forward with the next stage of the Neighbourhood Plan.
Consideration was given to how the committee would move forward with consulting the parish to ensure that everyone had the opportunity to make representations for the final plan. Members discussed the priorities in relation to housing development within the community, how the design and positioning of new housing must be sympathetic to the surroundings and that the protection of green spaces within the parish was also an important factor. The compatibility of some of the businesses operating within the parish was also discussed.
It was AGREED that a questionnaire send out to every household in the parish would be the best way forward with the option to complete it online. This would be followed up with a stall at the Church Fete where parishioners would be able to find out more about the Neighbourhood Plan and have the opportunity to help identify possible sites for development.
Mr Wilkinson would draw up a draft proposal of the questionnaire which would be presented to the Sub-committee at the next meeting on 14th June 2017.
It was decided that each person on the Electoral Roll would be allocated a number and would be entitled to fill in the questionnaire. Households could also apply to the Parish Clerk for additional questionnaire for children and teenagers; this was to ensure that there was only one answer per person and duplicate responders could be minimised.
Once the questionnaire consultation had been completed, the Sub-Committee would look to collate the information and hold a meeting with key stakeholders in the community ie. Landowners, businesses and Grantham Canal; this meeting would be to determine if the results of the questionnaire and potential development site consultations resonates with them.
Mr Wilkinson noted that the results of the questionnaire was only one part of the evidence to be considered during the production of a plan and urged members to be cautious with the direction it takes when considering the responses. He noted that just because a respondent felt that a need was present, it wasn't always a true reflection of the needs of the parish. Mr Wilkinson noted

that moderation against the 2011 census would be required and the two sets of information correlated to identify a true need.

Mr Wilkinson confirmed he would be able to assist with obtaining maps for the consultation at the Church and it was noted that the Village Hall had presentation boards that the Sub-Committee may be able to borrow to display the maps.

Mr Wilkinson asked members to carry out an exercise which would assist with the production of a Vision Statement for the Sub-Committee. Members were presented with a draft version of this statement that they were asked to go away and consider so that this could be discussed and hopefully agreed upon at the next meeting. The Vision Statement would be the core focus for the Neighbourhood Sub-Committee and all the detail contained in the final document should refer to one of the points in the Vision Statement.

Action:

**Colin Wilkinson and Jo Cartmell to produce a draft questionnaire for consideration.
Members to consider the Vision Statement.**

4. Next meeting: 14th June 2017.

No further business: Meeting closed 8.55pm.