

**Neighbourhood Plan
Notes of meeting no.6 of the Steering Group.**

**7.00pm on 14th June 2017.
The Plough Inn, Hickling**

Attendees:

Chair: Cllr. Tina Combellack.

Peter Greenwood, Kate Greenwood, Jo Cartmell, Chris Cockayne, Kate Greenwood, Sean Barratt, Ivor Rowe and Neil Clarke

1. Apologies: Will Pressley, Sarah Bailey and Julian Buckley
2. Minutes
3. Matters arising: Sub-committee is formally renamed the Neighbourhood Plan Steering Group.
4. Questionnaire

The questionnaire was thoroughly discussed by all members and amendments made. The following action points were set.

Action

Colin Wilkinson

To amend and complete the draft questionnaire.

To help produce the paper version.

To obtain the maps for displays.

Jo Cartmell

To check and forward the final questionnaire to steering group.

To complete the information sheet for the front of the questionnaire.

To produce the ID no's against the electoral register, envelopes for households and questionnaires.

Tina Combellack

To liaise with Jo to organise the distribution of the questionnaire.

Peter Greenwood

To speak to Jo McOuat and Paul Garner-Evans about the distribution of questionnaires for Hickling Pastures.

5. Church Fete

It was agreed that an additional drop-in session would be arranged – to be held in the village hall.

Action

Jo Cartmell

To measure the boards at the VH/ask permission to use.

To speak to village hall re booking a drop in session.

Tina Combellack

To organise the rota for the Fete Weekend.

To produce the display for the boards.

To organise the drop in session at the village hall once booking of hall is confirmed.