

## HICKLING PARISH COUNCIL

Minutes of a meeting of the Parish Council held on Tuesday 4<sup>th</sup> December 2018 commencing at 7.30pm in the Village Hall.

Councillors:	Greenwood (Chair) Barret	McOuat Prosser	Reid Smith
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Also in attendance: Borough Cllr. Tina Combellack, The Clerk – Jo Cartmell and one member of the public.

1. Apologies: Councillor Lane and Notts County Cllr. Cottee.
2. Declarations of Interest: Cllr. Greenwood – Item 5 a) 18/02621/FUL & 18/02627/LBC
3. Acceptance of minutes of the meeting held 16<sup>th</sup> Oct 18: It was AGREED that the minutes be accepted as a true record.

*Standing orders suspended 7.33pm*

4. Open session for the public **limited to 15 minutes.**

A representative of Greenwood Architects attended the meeting to give a brief overview of planning application 18/02621/FUL & 18/02627/LBC at Mulberry House.

*Standing orders re-instated 7.35pm*

5. Planning Matters.

**a) Applications:**

18/02531/REM Construction of new farm worker's dwelling (approval of matters reserved under outline application ref 16/00343/OUT) - Malt House Farm, Main Street, Hickling. NO OBJECTION

18/02621/FUL & 18/02627/LBC Resubmission of 17/02863/FUL Rear single storey extension with cellar below, second floor extension to rear wing, addition of two windows to a gable, demolition work - Mulberry House, Main Street, Hickling. NO OBJECTION

**b) Tree works:**

18/02696/TPO Reduce crown of 1no. Ash (T2) and fell 1no. Ash (T3) - Ashtrees, Main Street, Hickling. NO OBJECTION but the Parish Council would like to see a condition from the Borough Council that the proposal for the replacement trees must be enforced.

**c) Decisions.**

**18/02154/VAR** Vary conditions 8 and 9 of planning permission 16/02035/FUL to allow increase to width of access to 5.4m at the road and **18/02228/VAR** Vary condition 8 of planning permission 16/02035/FUL to allow for the retention of 2no. Velux rooflights. - The Ruins, Main St. Hickling.

The Parish Council had been consulted on the new design for the gate. A more open-style gate that was inkeeping with others had been agreed upon.

**Action: Clerk to forward responses.**

6. Neighbourhood Plan

- i. Steering Group Update: Following a meeting of the Steering Group, the final pre-submission draft version of the Neighbourhood plan had been approved and had been forwarded to the Clerk to circulate to Council members for their consideration. There were a number of appendices that were still being produced that provided background information supporting various sections of the Plan. Council members were asked to consider the content of the plan and whether they had any question or comments that they would like to make to the Steering Group prior to the next meeting. The Steering Group was hopeful that the Parish Council would approve the document for public consultation at which point the consultation period would be set.

Councillors were reminded that the content of the document was to be treated as CONFIDENTIAL up until the point of it being published for public consultation.

**Action: Clerk to forward Pre-submission draft copy of the Neighbourhood Plan to Councillors.**

- ii. Finances – including payments and anticipated outgoings.  
After consideration by the Steering Group, the payment of the invoice to produce the Design Guidance Statement was approved at 80% due to various issues encountered. The Parish Council supported the decision of the Steering Group to pay 80% of the invoice.

7. Councillor's reports: None.

8. Correspondence.

RBC: Code of conduct and declarations of interest: The Clerk noted that the deadline for comments on the proposed Code of Conduct had been extended. The Clerk was asked to recirculate the email for councillors to consider.

9. Cemetery.

Black Poplar planting – the tree had now been planted by the Women's Institute in the Cemetery. Thanks, had been extended by the Chair of the WI for the assistance it had received from Cllr. Lane and The Clerk.

Cllr. McOuat asked the Clerk to request a drain clearing for the two drains adjacent to the cemetery.

**Action: Clerk to report drains to Via EM.**

**10. Highways and Footpaths.**

Entry points - A resident had raised concerns about the urbanisation of the Conservation Area due to the installation of the speed reduction cones and improved road markings at all entrances to the village. The Parish Council had approved the installation of the new speed reduction measures due to the concerns raised on numerous occasions regarding speeding within the village approximately 18 months prior to installation. The delay had been due to funding allocation by Via East Midlands. The resident also raised concerns about the centre line road markings down the middle of Main St. and asked that the Parish Council enquire with Notts. County Council when the surface would be resurfaced to remove the markings which were also consistent with urbanisation.

Cllr. Reid ask that two stiles be reported as requiring maintenance – The Clerk was asked to contact NCC Footpath department.

**Action: Clerk to speak to Via EM**

**11. Village Gateways:** The Clerk was asked to speak to Via East Midlands to see if there was an option for installing wooden gateways at the entrances to the village. The Clerk was also asked to speak to Notts County Council to ask what funding was available to cover the cost of the gates and installation.

**12. Environmental Matters:** None.

**13. Annual Parish Meeting.**

It was agreed that the meeting would be held before 1st June and to invite a speaker from the Woodlands Trust to talk for approximately 10-15 minutes and a speaker from the Canal and Rivers Trust or the Grantham Canal Society.

The Parish would be asked to make nominations for the Contribution to the Parish Award.

It was also decided to run one competition for parishioners to design a speed awareness sign which could be made into a temporary sign at the entrances to the village or a dog-poo poster which will be used around the village to promote scoop-the-poop. There would also be a photo competition using the theme of 'Trees'. The final decisions relating to the Annual Parish Meeting would be made via email.

**Action: Clerk to consult with members over email and contact CRT and Woodlands Trust.**

**14. Community matters.**

- Hickling Village Hall: Cllr. McOuat provided an update noting that the carpark had been resurfaced, the new gas boiler installed and the rooflights replaced. A section of the wall at the south side of the Village Hall had been examined and was going to be repaired at the earliest opportunity. Future projects are to include the conversion of the old oil tank housing to a storage room which would require planning permission and is currently being looked into by the Village Hall Committee.
- Telephone Kiosk/Defibrillator(s): Nothing to report.
- Village Noticeboard: No response had been received from Shoulers Lettings regarding the permission to replace the noticeboard. Cllr. Combellack forwarded the name of a contact at Shoulers that may be able to assist.
- Lamp Post Poppies 2019: Cllr. Prosser was asked to find out details of how the poppies at Plumtree had been produced with a view to purchasing more robust poppies than those that had been seen in various parishes. The idea of offering residents the opportunity to sponsor a poppy on a lamppost was suggested and it was decided to include this in the magazine to see if there was any interest from residents.

**Action: Clerk to put a notice in the Standard and Cllr. Prosser to enquire about the Plumtree poppies.**

**15. Local policing:** An update was received from Cllr. McOuat who noted that the Police were working with Social Care as there had been an increase in the number of calls relating to mental health issues. Notts Police Authority had also created an off road bike unit and was focusing on trying to engage with youths rather than criminalising them. Response officers were also being moved to Cotgrave to provide more local cover.

**16. Grantham Canal.**

Lengthman's Hut: The first stages of construction were to be discussed at a meeting which was due to take place tomorrow. The Clerk was asked to confirm the time of the meeting with the Chair and the Borough Councillor.

Gate at Towpath: The Clerk was asked to notify the Canal and Rivers Trust that the gate at the entrance to the tow path adjacent to the pavement was in need of some attention as it was looking shabby.

**Action: Clerk to confirm time of the meeting and speak to CRT.**

**17. Walker's Green:**

Additional playground equipment: The Clerk was asked to contact the company regarding the wooden rockers to arrange a site visit.

**Action: Clerk to contact the Play Equipment Company.**

**18. Finance:**

a) Balance of Accounts: Currant Account £22,469.99 Business Reserve: £3,816.24

b) Bank Signatories: Councillor McOuat volunteered to become a signatory for the Parish Council. It was unanimously AGREED to register Cllr. McOuat as a signatory.

**Action: Clerk to arrange for Cllr. McOuat to be added as a signatory to the account.**

c) Payments due: (Neighbourhood Plan – Grey) \* payments made prior to the meeting.

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
695	OPUN	Design Consultancy Fees	£3,724.80
696	Royal British Legion Poppy Appeal	Wreath	£ 18.00
697	R.A Salt	Village Green and Cemetery Maintenance	£2,205.00
698	Plan-it X Town & Country Planning	Consultancy Fees	£ 306.00

It was AGREED that the above payments be made.

19. Items from members for the next agenda: To be forwarded to the Clerk seven days prior to the next meeting.
20. Late items and Chairman's matters: The Chair asked that the Clerk include all of the details of who attends each meeting in the summary of the minutes in the Hickling Standard and also details of where the full minutes can be found.  
**Action: Clerk to include additional detail in the Parish magazine.**
21. Date of next meetings: 15th Jan 2019, 12th Mar, 7th May AGM, 2nd Jul, 3rd Sep

No further business: meeting closed 9.10pm